

**Voice4tenants
Executive Committee Meeting**

**Thursday 19th June , 2008
Walters Building, Cardiff**

Attendance Record:

Roger Dafydd (Chair)	Attended	
Val Brown		Apologies
Stephen Wildblood		Apologies (leave of absence)
Ann Pethers	Attended	
Idris Pethers	Attended	
Bill Wall		Apologies
Ed White		Apologies
Beryl Oliver	Attended	
Betty Bishop		Apologies
Christine Chidlow	Attended	
Eric Bailey	Attended	
Bernard Booth		No apologies received
Caroline Rich (Supported Housing)	In attendance (part)	
Steve Carr (Supported Housing)	In attendance (part)	
Dean Walker (Tenant)	In attendance (part)	

United Welsh:

Cath Lee	Attended (minutes)
Jayne Istance	Attended

Item		Action
1.	APOLOGIES	
1.1	Apologies were received as above.	
2.	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
2.1	The minutes of the May meeting were approved as a true and fair record. Proposed : Idris Pethers Seconded: Christine Chidlow	
3.	MATTERS ARISING	
3.1	Item 3.2 – Heol Rees Tenants’ Association has been nominated for the John Newnham Memorial Award.	

Minutes of the Executive Committee of 'v4t'
Signed by the Chair, Roger Dafydd Date

3.2	Item 5.1 – Roger Dafydd has contacted Paula Kennedy regarding the accounts to be presented to the AGM. There was some confusion as to the contribution towards last year’s AGM (£800 or £2000). It was agreed to present the accounts as given from PK, pointing out that it represented the combined TP and Community Initiatives budget and therefore out of 'v4t's total control but that the situation will be different next year.	
3.3	Item 5.2 – Roger has contacted the Benefits Advisor who has advised that specific forums be held on the changes to benefits. Roger advised that United Welsh has purchased a trailer which can be used for forums.	
3.4	Item 6 – Roger will attend a meeting on 30 th June to finalise details of the AGM.	
3.5	Item 7 – Copies of the LTPS will be available at the AGM.	
4.	Finance – for information	
4.1	Bank Account has still not been opened because of delay in obtaining completed form from Ed White. Decision to go ahead with existing three signatories in order to get the bank account set up without further delay.	Cath to arrange with MB
4.2	Tenant Association annual grants – Roger to write to all Tenant Associations indicating that grants can be applied for.	Roger to write to TA's
4.3	DUTA – Ann Pethers thanked the committee on behalf of Dinas United Tenants Association for their grant.	
5.	Annual General Meeting procedure	
5.1	Roger circulated copies of the amendments to the Constitution which will go to the AGM for ratification.	Roger to write to members standing down.
5.2	Roger to write to members standing down to enquire if they intend to stand for re-election and informing them that they will need to prepare a 'pen picture' to go out with nomination forms.	
5.3	Roger asked Cath to prepare a table of members attendance at meetings to be presented at the AGM	Cath to prepare.
5.4	Members agreed to arrange a special meeting to discuss AGM arrangements in detail. Date fixed for Tuesday 8 th July 10.00 – 1.00pm (Ty Cenydd).	
6.	New Motions (for AGM)	

	At this point Standing orders were suspended to allow Dean Walker (tenant) to address the executive committee.	
	<p>Dean Walker raised the issue of United Welsh's Letting Policy and felt that new tenants should be 'vetted' so that people who cause anti social behaviour could be screened out at an early stage rather than going through the long and difficult process of dealing with anti social behaviour once they have been housed.</p> <p>Roger proposed that a motion be put at the AGM that members mandate the new Executive Committee to request urgent talks with United Welsh to form a joint working party to review the current Lettings Policy.</p> <p>At this point Standing Orders were re-instated. It was agreed that notice of the motion be sent to all tenants prior to the AGM.</p> <p>Proposed by: Eric Bail Seconded by Christine Chidlow</p>	Chair to draft motion
7.	Communications	
7.1	Roger reported that the mobile phone and web and walk had been disconnected again. Roger proposed that the current contract be discontinued and a decision on a new contract be made by the new Executive Committee after the AGM.	
7.2	Planned Maintenance – members expressed concerns at the way the information on planned maintenance programme had been publicised, in that the format from last year had been changed which made it difficult to compare and gave misleading information.	
11	Any other business	
11.1	<p>Home Contents Insurance – Christine Chidlow asked for any feedback on this issue. Roger advised that United Welsh are taking legal advice as to whether the Tenancy Agreement can be revised to incorporate this.</p> <p>Caroline Rich raised a specific issue of health and safety (an accident she had been involved in). She was informed that 'v4t' do not take up individual cases but look at issues on a more strategic level. Roger agreed to raise Health and Safety at the next Board meeting and ask that 'v4t' be involved in any review on H &S. Cath agreed to relay Caroline's comments back to Supported Housing and ask them to get back to her.</p>	Roger to raise at Board Cath to speak to Supported Housing

12	Date of next meeting	
12.1	The next meeting will take place on Tuesday 8 th July 10-00 – 1.00pm at Ty Cenydd .	