

**Voice4tenants (v4t)
Executive Committee Meeting**

**Thursday 16th October 2008
Ty Cenydd, Caerphilly**

Attendance Record:

Roger Dafydd (Chair)	Attended	
Eric Bayley	Attended	
Anne Pethers	Attended	
Idris Pethers	Attended	
Beryl Oliver	Attended	
Ed White	Attended	
Bill Wall	Attended	
Betty Bishop		Apologies
Christine Chidlow	Attended	
Bill Fowler		Apologies
Stephen Wildblood		Apologies (leave of absence)

Observers

Dean Walker (14 School View)	Attended	
Andrew Davies (Castlegate)	Attended	
Sharon Alexander (63 Dol Fran)	Attended	

United Welsh

Wendy Doel	Attended for minutes	
Wendy Griffen	Attended	
Steve Cranston	Attended for item 4	
Luke Mitchell	Attended for item 6	

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Item		Action
1.	APOLOGIES	
1.1	Apologies were received as above.	
2.	APPROVAL OF MINUTES OF PREVIOUS MEETING	
2.1	The minutes of the August meeting were approved on block as a true and fair record.	
3.	MATTERS ARISING	
3.1	Eric Bayley and Rodger Dafydd will be meeting with Jan Waters on 27/10/08 to discuss budget, then it will be put to the executive comity to be approved and then submitted for approval.	

<p>3.2</p> <p>3.3</p> <p>3.4</p> <p>3.5</p>	<p>Item 9.1 (September meeting) Ed White is withdrawing from the TPAS conference. Beryl Oliver will take his place. Five single rooms have been booked in the Montpelier. 12/14 November. Condolences have been sent regarding Roy Parry of TPAS cymru.</p> <p>Idris Pethers would like to book this year's work shops in advance. All attendees that are going must provide feedback from workshops in November's meeting.</p> <p>Historically V4T members who attended have a £20 allowance. The money used is money set aside in the conference budget. The venue this year is extremely expensive and the budget will be raised to £30 per person. Also suggested any money left over to be given to Roger as being Chair he will spend more. It is important to promote United Welsh in a positive manner</p> <p>This year's conference will be focussed on past achievements and positive thinking. Wendy Griffen explained how the voting process will work at the AGM.</p> <p>Registering for voting cards need to be done.</p>	<p>All Attendees of conference</p>
<p>4</p>	<p>Steve Cranston - Presentation</p> <p>Steve Cranston provided a presentation on Community Investment.</p>	
<p>5</p>	<p>Committee Business – (Exec members only)</p>	
<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p>	<p>Luke Mitchell – Planned Maintenance presentation</p> <p>6 months ago United Welsh reviewed our service standards document. Previous version difficult to understand, so a new version has been brought in. They are also looking at planned maintenance of when things can be done and how this information can be displayed.</p> <p>We have 6 service standards e.g. 7 day, 21 day repair.</p> <p>Eric Bailey questioned how United Welsh applies for grants from the Welsh Assembly, and issues discussed on how long it can take to get the finance required. The average adaptation to each property is around £4000.</p> <p>Each void costs on average £1200, and recharges can be difficult to collect. United Welsh are going to try and be firmer with collecting the money. Opti time was explained and the new system of texting tenants</p>	

	<p>regarding their appointments and informing them if workmen are going to be late. Opti time will also help combat incorrect operatives turning upto appointments. (e.g. a plumber going to an electrical problem). Opti time is currently being used within 100 other housing associations.</p>	
6.2	<p>Quadron are also employing disadvantaged 16yr olds and training them up. Roger would like to know if there is any chance we could only offer this service to United Welsh occupants. Luke Mitchell explained that we do not hand pick the children they are referred to us.</p>	Luke Mitchell
6.3	<p>Christina Chidlow would like to know if there is anyway United Welsh would be able to offer tenants a list of decorators that are trust worthy and not expensive. Also enquired whether we could set up a scheme where United Welsh tenants who have DIY / Decorating skills could offer this service. Luke Mitchell to bring this idea to Steve Cranston's attention.</p>	
6.4	<p>Voice for tenants are to look over the new service standards process and set time aside in the next meeting to discuss any changes.</p>	
7	<p>ASB Team update</p> <p>Nothing to report</p>	
8	<p>TPAS Conference</p> <p>Issues discussed in Matters arising</p>	
9	<p>Budget 2009/10</p> <p>Eric Bailey and Roger Dafydd to meet with Jan Waters 27th October to discuss.</p>	
10	<p>Bank Account Update</p> <p>Ann Pethers, Bill Ward and Ed White are going to open a bank account with Lloyds TSB 24/10/2008</p>	
11	<p>Chairs Report</p> <p>11.1 Roger Dafydd attended Board meeting 25th September. TPAS Consultation Conference 29th September – This meeting looked at giving more power to PSO's (this was not agreed). Grangetown community concern 7th October.</p>	

	<p>10th October met with Tony Whittiker and Peter Laing to discuss V4T.</p> <p>27th October Budget meeting</p> <p>12th – 14th November TPAS Conference.</p>	
12	Forward Planning (dates and Venues for future meetings)	
12.1	<p>It has been decided that if possible all meeting to take place in Ty Cenydd, Walters Buildings to be used only when Ty Cenydd is not available. Meetings to be held on the 3rd Thursday of every month.</p>	
13	AOB	
13.1	<p>Problems were occurring with T Mobile and bills being paid, due to slow response from United Welsh Finance department. As the phones we expensive they have been changed to Pay as You Go.</p> <p>Ann Pethers new number – 0790 8528172</p> <p>Roger Dafydd new number – 0790 8528209</p> <p>Top up time will be claimed back this time, but in future will money will be used from the bank account.</p>	
	Date of Next Meeting	
	20 TH November 10.00 am – 04.00 pm	